

## SBAC II

DRAFT Minutes for Meeting of August 5, 2014  
Hartwell Multipurpose Room

Present: D. Adams, O. Beenhouwer, P. Sugar, M. Pietropaolo, S. Perlmutter, G Taylor, V. Cannistraro

Absent: K. Bassett, T. Christenfeld, B. Creel, B. McFall, H. Russell

Meeting called to order at 7:25PM by chair Doug Adams

The meeting was essentially a general discussion regarding how best to effectively get Dore and Whittier (DW) introduced to the SBAC Team, and how to ensure they get off to the most efficient start for the Project.

The concept of what constitutes a “Baseline” was again discussed, and three components of a Baseline emerged. First, what is the scope item/issue to be resolved (i.e. broken item, code requirement, soon to fail, etc); second, what is the optimum solution to remedy the issue; third, what is the appropriate cost to budget for the proposed solution.

A further issue raised was how the costing should be addressed. While DW’s proposed task schedule acknowledges the essential need to have costing (of SBAC’s components) be available ASAP, they should advance other options – at least conceptually – early on in order that costs of the components be shown as not just a single figure for each but rather a potential range.

The topic of estimated costs of components “in context” was also discussed. It will be crucial to discuss this concern with DW to avoid misunderstandings of “component costs” as compared to “costs of an option”.

Much attention is being given to the need to avoid presenting any option (whether budgeted or not) as a “solution” to the community – especially prematurely in the Process. Further, there is concern about presenting a Baseline approach without having it be presented alongside approaches meeting more Programmatic Needs. It was suggested that this concern be brought to DW for their input. Further, it was also noted that DW had indicated that they have ideas for other options not described in the SBAC report. It will be important to hear them (DW) out.

The issue of how to increase community trust of and engagement in the Process, as well as acceptance of/belief in the pricing of various options was discussed, and will become an important task of SBAC in the coming weeks. It was acknowledged that, although important to express concerns to DW, it is also important to recognize that the committee selected this firm based on their overall response to the RFQ and presentation; as such, they (DW) need to step up and manage the overall Process.

The date for the next meeting was set for Wednesday August 13, 6:00PM. Pizza and refreshments will be provided.

A motion to approve the Minutes of the July 22 meeting was made by Peter Sugar and seconded by Gary Taylor. Motion carried unanimously.

A motion to adjourn the meeting at 8:15PM was made by Steve Perlmutter and seconded by Peter Sugar. Motion carried unanimously.